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# THE INDIAN WOOD PRODUCTS CO. LTD.

Registered Office : 9, Brabourne Road, Kolkata - 700 001

The Secretary  
The Calcutta Stock Exchange Limited  
7, Lyons Range  
Kolkata-700001

Script Code: 10019055

Dear Sir,



## Sub: Proceedings of 96th Annual General Meeting held on September 28, 2016

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we wish to inform you that the 96th Annual General Meeting (AGM) of the members of the Company was held on September 28, 2016 at Bharatiya Bhasha Parishad, 36-A, Shakespeare Sarni, Kolkata – 700017 at 3.30 PM.

Mr. K K Mohta, Chairman of the Company, took the chair and welcomed all those present to the 96<sup>th</sup> Annual General Meeting (AGM) of the Company.

He informed that as per the records of the attendance 32 Members representing 251679 shares were present at the Meeting.

Therefore, he informed the Members that the requisite quorum was present and called the meeting to order. The quorum was present throughout the Meeting.

The Meeting was attended by all the Directors except Mr.K K Damani & Mrs.Sunita Sarda, Mr.Anup Gupta Company Secretary, Partner of Statutory Auditor and representative Secretarial Auditor of the Company were also present

The Chairman informed the members that as required, the Company had provided remote e- voting facility to all the Members of the Company from September 25, 2016 to September 27, 2016. The voting rights of the members were in proportion to the number of equity shares held by them as on the cut-off date, being September 21, 2016. The facility of Voting through physical Ballot was also made available to the members who attended the AGM and who had not already cast their votes by remote e-voting.

The Chairman also informed that the Board of Directors of the Company had engaged the services of National Securities Depository Limited (NSDL) for the e-voting and had also appointed Mr. Ashok Kumar Daga, Practising Company Secretary, of 136, Jessore Road, Block-1, Flat 1B, Kolkata – 700 055, as the scrutinizer to scrutinize the entire voting process.

Before ordering for vote by Ballot Paper, the Chairman invited the Members to ask their questions, comments or clarification on the Annual Report or any of the items stated in the Notice of the 96th AGM of the Company. Upon the Members completing their submissions, the Chairman furnished requisite clarifications to all the relevant queries raised by the Members.

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The following items of business as set out in the Notice convening the AGM were put for members' approval.

## Ordinary Business

1. Ordinary Resolution for adoption of Audited Financial Statements including Audited Consolidated Financial Statements for the financial year ended March 31, 2016 and the Reports of the Board of Directors and Auditors thereon.
2. Ordinary Resolution for declaration of Dividend @ 12.5% on Equity shares
3. Ordinary Resolution for re-appointment of Mr. Rajendra Prasad Chetani (DIN: 00392215) who retires by rotation and, being eligible, offers himself for re-appointment.
4. Ordinary Resolution for ratification of appointment of M/s. S.K Agrawal & Co. as Statutory Auditors and to authorize the Board to fix their remuneration for the financial year ending March 31, 2017.

## Special Business

5. Special Resolution for Re-appointment of Mr. K K Mohta, Whole Time Director, designated as Chairman of the Company for a further period of 1(One) Year U/s. 196, 197 & 203 of the Companies Act, 2013
6. Ordinary Resolution for Increase in Authorised Share Capital of the Company and consequential amendment to the Memorandum of Association of the Company.
7. Special Resolution for Issue of Bonus Shares.

The above resolutions were proposed and seconded by the members at the AGM.

Thereafter, the Chairman invited the Scrutinizer appointed for scrutinizing the remote e-voting and ballot process, after closure of the meeting, to take over the ballot voting proceedings. Accordingly ballot forms were distributed to the members.

20 (Twenty) members present at the AGM were eligible to vote through ballot as they had not exercised their votes through remote e-voting

It was announced at the AGM that the consolidated e-voting results along with the physical Ballot voting shall be submitted to the Stock Exchanges within 48 hours of the conclusion of the AGM and will also be placed on the website of the Company and the website of NSDL.

With a vote of thanks, the Chairman announced formal closure of the 96th Annual General Meeting.

This is for your information and dissemination.

Thanking you,  
For The Indian Wood Products Co Ltd

  
**Anup Gupta**  
Company Secretary & Compliance Officer